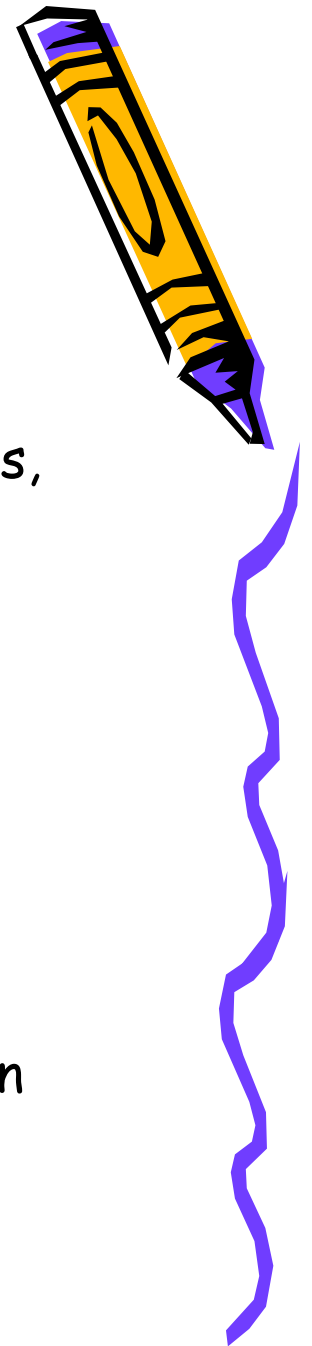
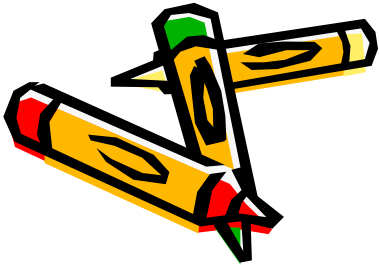


## Birthday Party Checklist

- Guest List
- Invitations
- Decide the venue
- Order cake
- Food - Items that are to be served, paper plates, napkins, cups, glasses or other disposable items needed, tissue papers
- Entertainment show
- Games at the party
- Return gifts,
- Prizes for winners of the games

Visit [www.birthdaypartyideas.kidsownplanet.com](http://www.birthdaypartyideas.kidsownplanet.com) for tips on making a successful birthday party



At the party venue:

- Seating arrangement
- Table for cutting cake
- Table cloth
- Birthday Candles
- Banner saying Happy Birthday
- Trash bags/ Garbage bags/ Dustbins
- Photography and Video
- Music arrangement (Stereo arrangement if needed)
- Arrangements needed for games planned
- Child safety measures (keep the delicate things away if home is the venue)
- Decoration

- ✓ Balloons
- ✓ Flowers
- ✓ Color papers
- ✓ Posters
- ✓ Cartoon Characters

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